

**FCPS -II INDUCTION, SESSION January 2025**

**(1<sup>st</sup> FELLOWSHIP)**

**Update-VI, OPENING OF PORTAL FOR PREFERENCES/CHOICES & NEXT STEPS.**

1. The PORTAL FOR PREFERENCES & CHOICES will be **opened on 18<sup>th</sup> December 2024, Wednesday at 03:00 pm** and will be **closed on 21<sup>st</sup> December 2024, Saturday at 04:00 pm**. The webinar will be conducted to guide you how to submit your preferences on 18<sup>th</sup> December 2024 at 10:00 am. Please use following link to register yourself in advance:  
[https://us06web.zoom.us/webinar/register/WN\\_WNvbHVjgT0ajrBKTiNDHUG](https://us06web.zoom.us/webinar/register/WN_WNvbHVjgT0ajrBKTiNDHUG)
2. **If there is any technical problem in submission of Preferences:** The PGMI team will be available on **21<sup>st</sup> December 2024 till 2pm** to help those who could not submit their preferences for any technical reason. Please come with your own laptop & report to Mr. Junaid at IT section. After 2pm, no applicant will be entertained. Those who have submitted the preferences, will not be entertained.

All those applicants who fail to submit their preferences on Portal before closing, will be excluded from the Slot allocation process.

**IMPORTANT STEPS IN SUBMITTING THE PREFERENCES:**

Slot allocation will be made through software. Please login to your PGMI MIS account, carefully fill the portal for preferences and lock your preferences before closing date. Once preferences are submitted it's not possible to re-open it for any change.

Please put your preference number against all slot as per your choice and put zero (0) against the slot/slots you don't want to opt.

In **Medicine & Allied fields**, the allocation process follows a three-step procedure. In the first step, you will choose between General Medicine or a Specialty. In the second step, those allocated to a Specialty will be given Group A or B as per their choices, merit and available slot. In the third step, you will choose a sub-specialty within your designated group.

Similarly, in **Surgery & Allied fields**, a three-step allocation process is followed. In the first step, you will decide between General Surgery or a Specialty. In the second step, those selected for a Specialty will be given Group A, B, or C as per their choices, merit and available slot. In the third step, you will select a sub-specialty within your group.

The first two steps will be carried out now, while the third step will be completed after you have finished two years of pre-IMM training. For those in Group C (Orthopedic & Neurosurgery), the third step will be completed after one year of training.

To clarify further, in the first step, you will be allocated to either a general or specialty unit based on your preferences and merit. For example, you may indicate preferences such as General Unit A at HMC as preference 1, General Unit B at KTH as preference 2, Specialty Unit B at HMC as preference 3, and so on. . If you get the specialty then you will be allotted group based on your preferences, the available slots, and your merit.

3. **APPLICANTS WITH MORE THAN ONE PART-I (DOUBLE FORM):** A few applicants have submitted two forms in different specialties. Their merit in both specialties is uploaded and now they are directed to choose one and surrender the other. For this purpose, they can send a message from their registered number to PGMI helpline (WhatsApp number 03495616101) with clear message about surrender of one application. When the portal for preferences/choices will be opened, they should give preferences for one application/specialty. If they don't surrender one application, software either open portal for anyone application randomly or block their both applications. Be aware, if you get slot allocated in both specialties, both slots will stand cancelled. (See update-V on website)
4. **APPLICANTS INTEND TO JOIN SUB-SPECIALTY:** (This is not for those who are already doing pre-IMM training with PGMI as regular PG residents) The applicants who have completed pre-IMM training as specialty resident (Group A or B in Medicine & Allied or Surgery & allied) and now want to join sub-specialty for post-IMM three years training with PGMI Peshawar OR those who have already started sub-specialty training and want to join PGMI for remaining period of training, are **directed NOT to fill this portal for preferences.** The sub- specialty slots are not visible in the portal.

They are directed to come to PGMI once announced on website. The available slots will be uploaded on PGMI web site a day before. Please check website on daily basis.

5. **NOC BASED INDUCTION:** Those who intend to opt **NOC Based Induction** are directed to read induction policy carefully and follow it exactly. After comparing the number of slots and applicants in different specialties, practically NOC will be allowed in following specialties if slots available in PGMI affiliated Hospitals are filled:
  1. **Medicine & Allied:** Emergency Medicine, Radiotherapy and Nuclear Medicine
  2. **Surgery & Allied:** Emergency Medicine
  3. **Pathology:** In specialties where slots are not available in PGMI.
  4. **Dentistry:** Paediatric Dentistry, Periodontology, Prosthodontics, Orthodontics & Operative Dentistry.

Those who avail a slot during slot allocation process and don't surrender it in given time are not eligible for NOC based induction. Those who don't opt any slot in Preferences portal or don't get any slot in slot allocation process or get slot allocated but surrender in given time are eligible for NOC based induction provided slots available in PGMI affiliated Hospitals are filled.

The applicants eligible for NOC based induction are directed to submitted NOC along with application (it must contain your request, user id, CNIC, email, contact number and signature) **before 24<sup>th</sup> December 2024** in PGMI office through diary section. If stipendiary slots are less than the applicants, merit will be followed and if all stipendiary slots get exhausted, no further slot allotment will be done.

### SLOT ALLOCATION:

1<sup>st</sup> Provisional Slot Allocation: After the closing of the Preferences /Choices portal, the Slots will be allocated through software and 24 hours will be given to those who don't want to opt allotted slot for any reason. If they surrender the slot within given time, they will be considered as Leftover applicants and have three choices; i) can opt NOC based induction as per Policy or ii) can opt any slot vacated due to not joining of any applicant or new slots that become available after the opening of the Preferences portal, iii) can apply in next session after appearing in fresh PGMI Entrance test.

2<sup>nd</sup> Provisional Slot Allocation: The slots will be re-allocated to the eligible applicants excluding the names of those who surrendered the slots. Those who get slot in this 2<sup>nd</sup> allocation will be given 12 hours to surrender the slot if they don't want to opt it for any reason (Those who got slot in 1<sup>st</sup> provisional slot allocation and surrender now will not be considered as leftover applicants and will not be eligible for any sort of slot allocation in this session and next session i.e., July 2025). Those who surrender the slot in given time, will be considered as leftover applicants and they have three choices; i) can opt NOC based induction as per Policy or ii) can opt any slot vacated due to not joining of any applicant or new slots that become available after the opening of the Preferences portal, iii) can apply in next session after appearing in fresh PGMI Entrance test.

No Interest in Slot allocation: Those who have not been allocated any slot in the process and are not interested in the low merit slot expected to be vacated after the 2<sup>nd</sup> provisional slot allocation, can show **NO INTEREST** and their names will be excluded from induction process and will be considered as Leftover applicants. For this a button "**NO INTEREST**" will be visible on the dash board of those who have not got any slot.

Final slot Allocation: After excluding the names of those applicants who surrender or show NO INTEREST, **Final Slot Allocation** will be made through software. Those who get slot in final slot allocation, they will **NOT** be eligible for any slot allocation in this session (NOC based induction or induction on slots fall vacant due to resign or not joining of an applicant of this session or new slots that

become available after the opening of the Preferences portal) and will not be eligible to apply for next session i.e., July 2025.

The timeline will be announced on web site on each step. Please follow it carefully, it will not be possible to relax this time line once given.

**It is worth to mention that this slot allocation is as per available supervisory slots in PGMI affiliated Hospital/Institutions and it is not the confirmation of induction for FCPS-II training. The placement order will be issued as per Induction Policy, your merit and available stipendiary slots.**

**Slots fall vacant due to resign or not joining:** After final slot allocation, a few inductees will not join or resign before closure of CPSP portal for RTMC. These slots will be declared vacant and will be offered to Leftover applicant. Those who surrender slot after given time or get slot in final slot allocation, will not be eligible for these slots.

**New SLOTS after the opening of Preferences portal:** A few slots if become available after the opening of the Preferences Portal, it will be announced and will be offered to Leftover applicant. Those who surrender slot after given time or get slot in final slot allocation, will not be eligible for these slots.

**ARRIVAL REPORTS:** Detailed instruction regarding submission of arrival report and CPSP RTMC step-II form will be given along with Placement order. The slot allocation will stand cancelled in respect of those who fails to submit arrival report and RTMC Step-II form in above given time.

**Inductee of July 2024** are not eligible for this induction as per induction policy and if they apply and pass the initial scrutiny undetected, they are still not eligible and whenever identified, will be terminated and disciplinary proceeding will be initiated against them. They are directed to exclude their names from the process of induction. Detailed scrutiny will continue and may take a few months.

**LAST ADVICE:** Please visit our official website ([www.pgmi.edu.pk](http://www.pgmi.edu.pk)) and Facebook page regularly (at least once a day) for news, updates and announcements.

#### **Frequently Asked Questions:**

1. **How to Contact PGMI helpline:** Please text on WhatsApp number (03495616101) from your registered mob number, (written in your online registration). It is important for your verification. Write your *name*, *CNIC* & *email* and then briefly explain your problem. Make sure this contact number is all the time with you, otherwise you may not be contactable & it may cause problem in your induction.

**SCRUTINY OF DOCUMENT:** The scrutiny of submitted applications is in process. As per Policy Applications which do not fulfill basic eligibility criteria or with incomplete/incorrect information, will be rejected and will be declared NOT ELIGIBLE for induction. The scrutiny is multi-stage process. At

the first stage, PGR section will scrutinize and label all form with deficiency as NOT ELIGIBLE. At the second stage, all these applicants will be given a chance to appear in person to plead their case in the Grievances committee. The decision of the committee will be final and names of NOT ELIGIBLE applicant will be removed from the induction process. (These two stages are completed) At the third stage, detailed scrutiny will be carried out, and if any discrepancy/incorrect information/concealment of information/reason for in-eligibility found, their training will be cancelled immediately and disciplinary and legal proceeding will be initiated as per PGMI policy. This may take a few months. It is worth to mention that if any applicant is not eligible as per Induction policy and his application passed through the initial scrutiny process by mistake, his/her training will be cancelled as soon it is pointed out that he/she is not eligible as per policy and he/she shall be liable to refund all the stipend received. Please read Induction Policy carefully again and if you do not fulfil Eligibility criteria, withdraw your application voluntarily to save yourself from disciplinary and legal proceedings.

2. **User Dashboard:** This will show you the status of your application-
  - **Form status:** Submitted or pending on your part. If
  - **Marks Verification:** It shows your marks have been verified by the PGMI scrutiny committee. It will take a few days. When it shows Verified, please review your form for any correction made by PGMI scrutiny committee.
  - **Eligibility Verification:** Decision of PGMI about your eligibility will take a few days. PGMI remarks if any, will also be visible, respond to that immediately. This is provisional decision and detailed scrutiny may take a few months.
  - **Payment:** “completed” means payment through Jazz cash is confirmed.
  - **Remarks:** watch it carefully during the induction process, PGMI will update it if any problem arises in your application form. The general instruction will appear on PGMI website.
3. **Submission of Printed Form & Documents:** After online submission of application, this time, it is not required to submit Printed Form & Documents in PGMI office. Print the form along with uploaded documents, every page with number & user ID. It is required to submit this printed copy in PGMI office along with arrival Report if selected. Please take latest print from your dash board.
4. **PGMI Website & Facebook page:** Not to miss anything, it is advised to check PGMI website ([www.pgmi.edu.pk](http://www.pgmi.edu.pk)) & Facebook page frequently for **Updates** till your induction process is complete.

It is worth to mention, please read Induction Policy & Advertisement carefully. Both are available on web site.