



Postgraduate Medical Institute, Hayatabad, Peshawar.

Phase-IV Hayatabad, Peshawar (Pakistan)
Tel. Office: 92(0)91-9217456 Fax Office: 92(0)91-9217191

Ref. No: 13094-13105/PGMI/PGR Section

Dated: 30th January 2024

PLACEMENT ORDER-IV GENERAL INDUCTION SESSION JANUARY 2024 (Second Fellowship)

Subsequent to online slot allocation made by software and authenticated by the central induction committee, the following doctors are hereby enrolled for Session January 2024, as Postgraduate Residents (PGRs) for FCPS-II training, as per details of unit and hospital mentioned against their names subject to fulfillment of the following terms and conditions.

1. This office order is valid for the Session January 2024 only.
2. Procedure for submission of arrival report:
 - a. **Trainees selected in MTI Hospitals:** All PGRs are directed to submit **Arrival Report** duly forwarded by supervisor & signed by Associate Dean along with **Contract/Agreement & Surety Bond** (signed by parents/guardian) on Judicial Stamp paper (duly signed by two gazetted officers as witness & attested by oath commissioner) positively to office of the Associate Dean of respective Medical Teaching Institution (MTI) on or before **31.01.2024** (office time). It is mandatory to do Step-I & Step-II for RTMC with CPSP on or before **31.01.2024** and submit the copy of Step-II form in the office of Associate Dean **before 02:00 pm, 31.01.2024**. The allocated slots of all those who fail to submit the Arrival Report + Step-II form within the above given time, will stand cancelled and will not be eligible for any slot allocation in this session & in next session i.e. July 2024. In case of MTI, Associate Dean is the head of institution for the purpose of signing of Arrival Report & Step-II form. **Upload the soft copy of Arrival Report & Step-II on your online PGMI MIS portal on or before 31st January 2024. (See 02-C)**
 - b. **Selected in Non-MTI Hospitals:** All PGRs are directed to submit **Arrival Report** duly forwarded by supervisor & Head of Institution along with **Contract/Agreement & Surety Bond** (signed by parents/guardian) on judicial stamp paper (duly signed by two gazetted officers as witness & attested by oath commissioner), to the PGMI office diary section. It is mandatory to do Step-I & Step-II for RTMC with CPSP on or before **31st January 2024**. The allocated slots of all those who fail to submit the arrival report and step-II form within the given time will stand cancelled and will not be eligible for any slot allocation in this session & in next session i.e. July 2024. In case of Non-MTI CEO PGMI is the head of institution for the purpose of signing of Arrival Report & Step-II form. **Upload the soft copy of Arrival Report & Step-II on your online PGMI MIS portal on or before 31st January 2024. (See 02-C)**
 - c. **It is mandatory for all residents (MTI & Non-MTI) (General Induction Ist Fellowship & NOC Based to upload scanned copy of Arrival Report and Step-II form on PGMI online MIS portal and also submit the hard copies of Arrival Report, Contract/Agreement & Surety Bond alongwith online Application From attested from gazetted officer in PGR Record Section PGMI on or before 31st January, 2024.**

Procedure: Login to your PGMI MIS portal and there is a button to upload arrival report and RTMC Step I/II form. Upload the PDF/JPG files and mention the dates. The portal will be opened for this purpose on 30th January, 2024 and will be closed on 31st January 2024 at 23:59 (midnight). It is further clarified that the data will be collected from software. Therefore, if it is (Arrival Report & Step-II form) not uploaded (even if hard copies are submitted) in time, the slots will stand cancelled against which slot Arrival Report & Step-II form are not uploaded.



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3. **Arrival Report, CPSP Step-II Form, Online Application Form & Contract/Agreement & Surety Bond:** Make 04 copies of mentioned documents after signature of Head of Institute/CEO PGMI & submit to 1. Concerned Hospital 2. PGR Record Section Hayatabad Peshawar on or before 31st January, 2024 3. Accounts Section at the time of Stipend Release 4. Your own copy for record. However, original documents mentioned above must be submitted in PGR Record Section PGMI Hayatabad Peshawar.
4. **Release of stipend:** All selected PGRs are directed to submit 03 copies of RTMC in the office of Associate Dean (one each for AD Office, PGR Section & Account Section of PGMI Hayatabad Peshawar). In the case of non-MTIs PGRs, copies of RTMC shall be submitted in PGMI office directly.
5. Stipend shall be released after the issuance of RTMC by CPSP.
6. In case of NOC based induction, PGMI will not be responsible for any problem, if occurs in registration of RTMC with CPSP.
7. Applicants with previous training with PGMI, Peshawar:
 - a. **MCPS/Diploma:** - If they have done partial training or complete training but have not passed exit exam, the stipend will be paid from the date they pass the exit exam or after deduction of stipend of an amount equal to the amount of stipend (including other financial benefits) they have received in the previous training, whichever comes first.
 - b. **FCPS-II:** - Stipend (including other financial benefits) shall be recovered in case of change of specialty or non- recognition of previous training (in parts or as a whole) in the same specialty.
8. PGR's will not be allowed to change their hospital/specialty/group under any circumstances, including mutual migration.
9. All PGR's are required to provide additional documents if mentioned on their PGMI MIS Portal dashboard.
10. All the **Government Employees** as per Act of 2011 passed by provincial assembly of Khyber Pakhtunkhwa have to provide approved extra ordinary leave (EOL) for the duration of training or notification of resignation by the respective appointing authority shall be provided along with the arrival report to Associate Dean Office in case of MTI PGRs and in PGMI Office Peshawar in case of non-MTI PGRs. As per notification No. SO(E) H-II/4-1/2020 dated: 25.08.2020, arrival report will not be accepted without EOL.
11. PGMI can verify the relevant documents provided by candidates at any stage of the training. Submission of fake/forged document (s) or any false information given by the candidate including concealment of facts will result in automatic cancellation of the training, refunding of the received stipend, and communication to CPSP and PMDC apart from legal proceedings in the court of law.
12. After initial scrutiny, detailed Scrutiny process will continue after the placement orders. In case, any candidate turns out to be ineligible and has been notified eligible by mistake, will be terminated immediately at any stage of training with recovery of stipend.
13. All those Applicants who are inducted in AFIP, AFBMTC, AFID, AFIO, PEMH & CMH Rawalpindi (under MoU signed with AFPGMI) are directed to report at AFPGMI Training Branch at CMH Rawalpindi for onward placement to respective institute.
14. Please read induction policy for session January 2024 and Amendment in the policy approved by the Executive Council time to time (available on PGMI website).



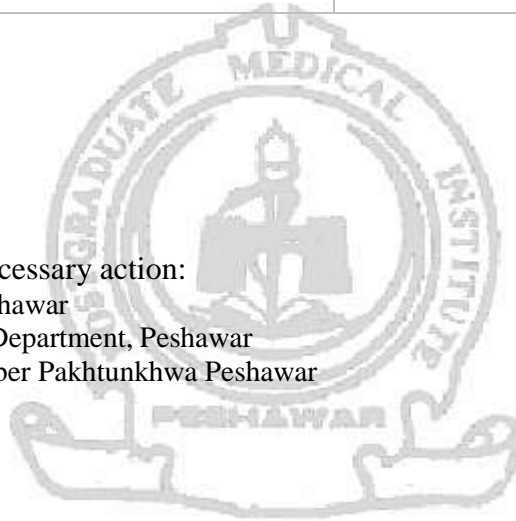
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S #	User ID	Full Name	Father Name	Hospital Name	Unit/Ward	Group	Specialty
1	6,303	MARYAM BIBI Government Permanent Employee	ABDUL WAHEED	MTI ATH	Unit		Urogynaecology
2	7,137	FAIZ ALAM GB Quota Government Permanent Employee (Stipend to be paid by Govt: of GB)	SHAKOOR AHMAD	MTI ATH	Unit		Neurosurgery




CHIEF EXECUTIVE OFFICER
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Copy forwarded to the following for Information and necessary action:

1. PS to Minister Health Govt. of Khyber Pakhtunkhwa Peshawar
2. The Secretary to Govt. of Khyber Pakhtunkhwa, Health Department, Peshawar
3. The Director General Health Services Health Deptt: Khyber Pakhtunkhwa Peshawar
4. The Secretary RTMC CPSP Karachi
5. The Regional Director CPSP Peshawar
6. The Regional Director CPSP, Abbottabad
7. All Associate Dean of concerned MTI's
8. The Accounts Officer PGMI, Peshawar
9. PS to CEO PGMI Peshawar
10. PA to Deputy CEO PGMI, Peshawar
11. All Doctors concerned. (with the direction to download office order from PGMI website, & submit original arrival report & original contract in PGR Section PGMI Office Hayatabad Peshawar)
12. IT Section PGMI Peshawar, with the remarks to upload office order on PGMI official website and face book page.


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