

Dated: 25th Jan 2024

ANNOUNCEMENT FOR CHANGE OF SUPERVISOR/INSTITUTION JAN 2024

In pursuance of the directives of the Govt. of Khyber Pakhtunkhwa vide notification No. SOH-IV/4-13/PGMI/2023/2585, dated July 14, 2023, applications are invited from the PG trainees (on PGMI payroll) for FCPS-II training in various PGMI's affiliated Hospitals, for change of supervisor/institution. Link for online submission of application for change of supervisor/institution is given below. Online preferences portal will **OPEN** on 26th January 2024 at 03:00 pm and will **CLOSE** on 28th January 2024 at 04:00 pm. **Webinar** will be conducted on 26th January 2024 at 02:00 pm to guide the applicants how to register and fill the preferences portal.

ELIGIBILITY

04 years training program	03 years Post- IMM training program (Subspecialty)	Medicine& Allied/ Surgery & Allied (Pre-IMM)
January 2021 July 2021 January 2022 July 2022 January 2023	January 2022 July 2022 January 2023	July 2022 January 2023

POLICY FOR CHANGE OF SUPERVISOR JANUARY 2024

(Approved by Executive Council PGMI)

- Those trainees who have **completed 1 year of training** (either in General or Subspecialty) will be eligible for change on the vacant slots provided by hospitals affiliated with PGMI within the province.
- Trainees who have **Six month or less of training remaining** are not eligible.
- Any loss of training / deficiency in training / deduction of stipend due to the process of change of supervisor will be the responsibility of the trainee.
- Any **penalty/ refusal** due to any reason, including time limit/expiry of deadline of re registration with CPSP for this change will be the responsibility of the resident.
- Supervisor change process will only be done on merit on **SESSION WISE slots** provided by all Associate Deans and Principals.
- Slot once vacated by the trainee **cannot be claimed back** by the trainee who has vacated it. RTMC re-registration will also be at his own risk.
- Incomplete forms will not be accepted.
- Those trainees who have availed the change of supervisor opportunity for any reason previously will not be eligible for this process.
- Those trainees are also not eligible who have availed a change of supervisor opportunity

Dated: 25th Jan 2024

because of transfer or death of supervisor.

- Only fresh online applications, within defined time period after announcement by PGMI, will be entertained. Those trainees who have applied for change of supervisor before the date of announcement should apply afresh.
- PG trainees undergoing major disciplinary action are not eligible. (the criteria of the kind and degree of disciplinary action shall be defined by the Associate Dean of respective MTIs')
- A processing fee of Rs. 1025/- shall be payable to PGMI through Jazz cash.

HOW TO APPLY

1. Please click on the following link.

<http://mis.pgmi.edu.pk/cos/Account/Register>

2. After registering, a verification email will be sent to your email id, please verify and then login.
3. All available slots of your session will be visible to you. Please put your preference number against all slots as per your choice and put zero (0) against the slot/slots you don't want to opt.
4. Please attach your RTMC and NOC signed by your **PRIMARY** supervisor and Assoc Dean/ Principal/Training officer.
5. After you click the "generate voucher" button, a Jazz cash voucher number will be sent on your registered mobile number and email id. Please complete your payment. Your application will only be processed after completion of payment.
6. After completing all the steps, submit your application and LOCK your preferences before closing date.
7. Please keep visiting your change of supervisor dashboard and PGMI website regularly for latest updates.
8. If any problem in registration/filling the choices/preferences portal, please contact PGMI helpline (WhatsApp 0349-5616101) if your problem could not be solved in spite of PGMI helpline support, visit PGMI office till 02:00pm on 28.01.2024 with your laptop and PGMI technical team will submit it for you. On arrival contact Mr. Junaid Tasawar at webinar room near conference hall/PGMI library. After 2pm, no applicant will be entertained. **Be aware the closing time will not be extended.**
9. Incomplete forms will be rejected.

SLOT ALLOCATION

1. Slot allocation will be made through software. Once preferences are submitted it's not possible to re-open it for any change.
2. There is NO option of surrender. Slot once allotted will be final. Those who get slot in slot allocation process are NOT eligible for any other slot in this session & in next session as per policy.

Dated: 25th Jan 2024

3. All those applicants who fail to submit their preferences on portal before closing will be excluded from slot allocation process.

LIST OF VACANT SLOTS:

List of vacant slots will be displayed on PGMI official website www.pgmi.edu.pk subsequently when finalized.