



Postgraduate Medical Institute, Hayatabad, Peshawar.

Phase-IV Hayatabad, Peshawar (Pakistan)
Tel. Office: 92(0)91-9217456 Fax Office: 92(0)91-9217191

Ref. No: 1571-83/PGMI/TMO Section

Dated: 25th-Jan-2023

PLACEMENT ORDER-III GENERAL INDUCTION SESSION JANUARY 2023 (2nd Fellowship)

Subsequent to online slot allocation made by software and authenticated by the central induction committee, the following doctors are hereby enrolled for Session Jan 2023, as Postgraduate Residents (PGRs) for FCPS-II training, as per details of unit and hospital mentioned against their names subject to fulfillment of the following terms and conditions.

1. This office order is valid for the session Jan 2023 only.
2. Procedure for submission of arrival report:
 - a. **Trainees selected in MTI hospitals:** All PGRs are directed to submit **Arrival Report** duly forwarded by supervisor & signed by Associate Dean along with **Contract/Agreement** & **Surety Bond** (signed by parents/guardian) on Judicial Stamp paper (duly signed by two gazetted officers as witness & attested by oath commissioner) positively to office of the Associate Dean of respective Medical Teaching Institution (MTI) on or before **31.01.2023** (office time). It is mandatory to do Step-I & Step-II for RTMC with CPSP on or before 31st Jan 2023 and submit the copy of Step-II form in the office of Associate Dean before 2 pm 31st Jan 2023. The allocated slots of all those who fail to submit the Arrival Report + Step-II form within the above given time, will stand cancelled. These slots will be advertised for leftover applicants. (Those who fail to submit Arrival Report + Step-II form will not be eligible for any slot allocation in this session & in next session i.e. July 2023). In case of MTI, Associate Dean is the head of institution for the purpose of signing the step-II form. **Upload the soft copy of Arrival Report & Step-II on your online PGMI MIS portal on or before 31st Jan 2023. (See 02-C).**
Arrival Report Copies: Make 04 copies of Arrival Report after signature of Supervisor & Associate Dean and submit to **1. Concerned Associate Dean office as per time line given above, 2. PGR Record Section PGMI Hayatabad Peshawar on or before 31st Jan 2023 3. Accounts Section at the time of Stipend Release 4. Your own copy for record.**
 - b. **Selected in Non-MTI hospitals:** All PGRs are directed to submit **Arrival Report** duly forwarded by supervisor & Head of Institution along with **Contract/Agreement** & **Surety Bond** (signed by parents/guardian) on judicial stamp paper (duly signed by two gazetted officers as witness & attested by oath commissioner), to the PGMI office diary section. It is mandatory to do Step-I & Step-II for RTMC with CPSP on or before 31st Jan, 2023. The allocated slots of all those who fail to submit the arrival report and step-II form within the given time will stand cancelled. These slots will be advertised for leftover applicants. (Those who fail to submit arrival report + step-II form will not be eligible for any slot allocation in this session & in next session i.e. July 2023). Submit hard copy of arrival report & step-II form in PGMI office diary section & on or before 31st Jan, 2023. **Upload the soft copy of Arrival Report & Step-II on your online PGMI MIS portal on or before 31st Jan 2023. (See 02-C).**
Arrival Report Copies: Make 04 copies of Arrival Report after signature of Head of Institute / CEO PGMI & submit to **1. Concerned Hospital 2. PGR Record Section Hayatabad Peshawar on or before 31st Jan 2023 3. Accounts Section at the time of Stipend Release 4. Your own copy for record.**



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- c. **It is mandatory for all residents (MTI & Non-MTI) (General Induction 1st Fellowship, 2nd Fellowship & Subspecialty to upload scanned copy of Arrival Report and Step-II form on PGMI online MIS portal and also submit the hard copies of Arrival Report, Contract/Agreement & Surety Bond alongwith online Application From attested from gazzeted officer in PGR Record Section PGMI on or before 31st Jan, 2023.**

Procedure: Login to your PGMI MIS portal and there is a button to upload arrival report and RTMC Step I/II form. Upload the PDF/JPG files and mention the dates. The portal will be opened for this purpose on **26th Jan 2023** and will be closed on 31st Jan 2023 at 02:00 PM. It is further clarified that the data will be collected from software. Therefore, if it is (Arrival Report & Step-II form) not uploaded (even if hard copies are submitted) in time, the slots will stand cancelled against which slot Arrival Report & Step-II form are not uploaded.

3. Stipend shall be released after the issuance of RTMC by CPSP.
4. Applicants with previous training with PGMI, Peshawar:
 - a. **MCPS/Diploma:** - If they have done partial training or complete training but have not passed exit exam, the stipend will be paid from the date they pass the exit exam or after deduction of stipend of an amount equal to the amount of stipend (including other financial benefits) they have received in the previous training, whichever comes first.
 - b. **FCPS-II:** - Stipend (including other financial benefits) shall be recovered in case of change of specialty or non- recognition of previous training (in parts or as a whole) in the same specialty.
5. In case of NOC based induction, PGMI will not be responsible for any problem, if occurs in registration of RTMC with CPSP.
6. **Arrival Report, Contract & Surety Bond** must be submitted on the prescribed format/specimen available on the PGMI website www.pgmi.edu.pk (only use that format uploaded for this session i.e Jan 2023)
7. **Release of stipend:** All selected PGRs are directed to submit 03 copies of RTMC in the office of Associate Dean (one each for AD Office, PGR section & Account Section of PGMI). In the case of non-MTIs PGRs, copies of RTMC shall be submitted in PGMI office directly.
8. PGR's will not be allowed to change their hospital/specialty under any circumstances, including mutual migration.
9. All PGR's are required to provide additional documents if mentioned on their dash board.
10. All the **Government Employees** as per Act of 2011 passed by provincial assembly of Khyber Pakhtunkhwa have to provide approved extra ordinary leave (EOL) for the duration of training or notification of resignation by the respective appointing authority shall be provided along with the arrival report to Associate Dean Office in case of MTI PGRs and in PGMI Office Peshawar in case of non-MTI PGRs. As per notification No. SO(E) H-II/4-1/2020 dated: 25.08.2020, arrival report will not be accepted without EOL.
11. PGMI can verify the relevant documents provided by candidates at any stage of the training. Submission of fake/forged document (s) or any false information given by the



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candidate including concealment of facts will result in automatic cancellation of the training, refunding of the received stipend, and communication to CPSP and PMDC apart from legal proceedings in the court of law.

12. After initial scrutiny, detailed Scrutiny process will continue after the placement orders. In case, any candidate turns out to be ineligible and has been notified eligible by mistake, will be terminated immediately at any stage of training with recovery of stipend.
13. All those Applicants who are inducted in AFIP, AFBMTC, AFID, AFIO, PEMH & CMH Rawalpindi (under MoU signed with AFGMI) are directed to report at AFGMI Training Branch at CMH Rawalpindi for onward placement to respective institute.
14. Please read induction policy for session Jan 2023 and Amendment in the policy approved by the Executive Council time to time (available on PGMI website).

S#	User ID	Full Name	Father Name	Hospital Name	Unit/Ward	Group	Specialty	Merit#
1	4519	MUHIB ULLAH	TAJ MUHAMMAD	CMH, Rawalpindi	Unit		Thoracic Surgery	
2	4286	MUHAMMAD ASIF SHAMS	SHAMS UD DIN	MTI PIC	Unit		Cardiac Surgery	
3	4676	MAIMOONA SAEED	MUHAMMAD SAEED	AFIC, Rawalpindi	Unit		Paediatric Cardiology	
4	4813	RANG ALI	MUNAWAR KHAN	MTI MMC	Unit		Neurosurgery	
5	4457	SAADIA MUHAMMAD	FAQIR MUHAMMAD	RMI, Peshawar	Unit		Urology	


CHIEF EXECUTIVE OFFICER
Postgraduate Medical Institute
Hayatabad, Peshawar

Copy forwarded to the following for Information and necessary action:

1. PS to Minister Health Govt. of Khyber Pakhtunkhwa Peshawar
2. The Secretary to Govt. of Khyber Pakhtunkhwa, Health Department, Peshawar
3. The Director General Health Services Health Deptt: Khyber Pakhtunkhwa Peshawar
4. The Secretary RTMC CPSP Karachi
5. The Regional Director CPSP Peshawar



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6. All Associate Dean of concerned MTI's
7. The Commandant CMH, Rawalpindi
8. The Commandant Armed Forces Institute of Cardiology (AFIC), Rawalpindi
9. The Dean Rehman Medical Institute (RMI), Peshawar
10. PS to CEO PGMI Peshawar
11. PA to Deputy CEO PGMI, Peshawar
12. All Doctors concerned. (with the direction to download office order from PGMI website, & submit original arrival report & original contract in PGR Section PGMI Office Hayatabad Peshawar)
13. IT Section PGMI Peshawar, with the remarks to upload office order on PGMI official website and face book page.




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